

# Employees Provident Fund Scheme

## Form 3 – A (Revised)

(For unexempted Establishments only)

### The Employees' Provident Funds Scheme, 1952 (See paragraphs 35 & 42)

Contribution Card for the currency period From 1<sup>st</sup> \_\_\_\_\_, 19\_\_ to 30<sup>th</sup>/31<sup>st</sup> \_\_\_\_\_, 19\_\_

1. Account No. \_\_\_\_\_
2. Name /Surname \_\_\_\_\_  
(in block capitals)
3. Father's / Husband's Name \_\_\_\_\_
4. Name & Address of the Factory/Establishment \_\_\_\_\_
5. Statutory rate of the Contribution \_\_\_\_\_
6. Voluntary higher rate of employee's contribution, if any \_\_\_\_\_

#### Contributions

Amount of Wages	Worker's Share			Employer's Share				Break in membership/reckonable service	Remarks	
	E.P.F.	R.P.F.	Total	E.P.F.	R.P.F.	Total	Refund of advance			
(1)	(2)			(3)				(4)	(5)	(6)
<b>Months</b>										
April										
May										
June										
July										
August										
September										
October										

November
December
January
February
March
Total

- (a) Date of leaving service
- (b) Reason for leaving service
- (c) Certified that the total amount of contributions (both shares) indicated in this card i.e. Rs. [Column (3)(c)]\_\_\_\_\_ [Column (4)(c)] has already been remitted in full in EPF A/c No. 1 (P.F.A/c) and A/c No. 10 (E.P.F. A/c.) (vide note below).

Certified that the difference between the total of the contribution shown under Cols. 3 & 4 of the above table and that arrived at one the total wages shown in Column 2 at the prescribed rate is solely due to rounding off of contributions to the nearest rupee under the rules.

Dated \_\_\_\_\_ 19

Signature of the Employer  
(Office Seal)

**Note :** In respect of the Form 3-A sent to the Regional Office during the course of the Currency period for the purpose of final settlement of the accounts of the members who had left service details of date and reasons for leaving service, and also a certificate as shown in the 'Remarks' columns should be added.