

**Apprentices Act**  
Schedule III (Rule 14)  
**Format I**

**Model Contract of Apprenticeship Training for Major/Minor Apprentices**  
**(To be prepared in Triplicate)**

1. Name and Address of Establishment

Telephone No. : \_\_\_\_\_ Fax No. \_\_\_\_\_  
Telegram: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Photograph of  
Apprentice

2. (a) Name of Apprentice (Block Letters) \_\_\_\_\_  
(b) Father's/Mother's/Husband's Name \_\_\_\_\_

3. Correspondence Address

\_\_\_\_\_  
\_\_\_\_\_

4. Date of birth \_\_\_\_\_

5. (a) Date of execution of contract \_\_\_\_\_  
(b) Age on the date of execution of contract \_\_\_\_\_

6. Whether. belongs to Scheduled Caste/Scheduled Tribe/Physically Handicapped/Other Backward Class or Minority Community. If so. please mention the category

\_\_\_\_\_

7. Present Qualification

(a) General Education \_\_\_\_\_

(b) Technical

Name of the Trade/Course \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Duration of Training: \_\_\_\_\_

Name of the Institute: \_\_\_\_\_

Name of the Board/Council \_\_\_\_\_

8. Name of the Apprenticeship Trade

(a) Duration of Apprenticeship Training years \_\_\_\_\_ months \_\_\_\_\_

(b) Period of Apprenticeship From \_\_\_\_\_ To \_\_\_\_\_

9. Omitted

10. Rates of Stipend

First year: Rs \_\_\_\_\_ per month

Second year: Rs \_\_\_\_\_ per month

Third year: Rs \_\_\_\_\_ per month

Fourth year: Rs \_\_\_\_\_ per month

11. (a) Name and Address of Guardian \_\_\_\_\_  
(b) Relationship with the Apprentice \_\_\_\_\_

12. Name and Address of the Surety \_\_\_\_\_  
\_\_\_\_\_

11. We, the Employer, Apprentice/Guardian\* and the Surety solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 regarding the contract of Apprenticeship Training including obligations and agree to abide by all the provisions made thereunder. In case of default by either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main provisions of the rules may be seen in the Enclosure).

\_\_\_\_\_  
Signature of the Employer    Signature of Apprentice    Signature of Guardian\*    Signature of Surety with seal

14. Witness and their Address

1. \_\_\_\_\_

2. \_\_\_\_\_

15. To be filled in by the office of the apprenticeship adviser

(i) Registration No \_\_\_\_\_

(ii) Date \_\_\_\_\_

(iii) Place \_\_\_\_\_

Signature and seal of the  
Regional Central Apprenticeship Adviser/  
State Apprenticeship Adviser

\* Guardian, in case of minor apprentices

## ENCLOSURE TO CONTRACT OF APPRENTICESHIP TRAINING

Main provisions of the Apprenticeship Rules relating to the Contract of Apprenticeship Training

1. (a) The employer shall pay stipend to the trade apprentices at the minimum rate of [As per the provision of Rule 11(1) of Apprenticeship Rules, 1992]

Rs 820 per month during first year.

Rs 940 per month during second year.

Rs 1090 per month during third year.

Rs 1230 per month during fourth year.

Rates are liable to change.

(b) The stipend for a particular month shall be paid by the tenth day of the following month, No deduction shall be made from the stipend for the period during which an apprentice remains on casual or medical leave as per provision of the rule. Stipend shall however, not be paid for the period for which the apprentice remains on extraordinary leave.

2. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the contract (As notified under the Apprenticeship Rules, 1992). he shall pay to the apprentice compensation as prescribed.

3. (a) In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and conditions of the contract (As notified under the Apprenticeship Rules, 1992), the surety at the request of apprentice hereby guarantees to employer the payment of such amount as is determined by the Apprenticeship Adviser as and towards the cost of training.

(b) The liability of the surety is limited to Rs. 2500 (Rupees Two thousand five hundred only) with interest at twelve per cent per annum.

4. It shall not be obligatory on the part of employer to offer any employment to the passed out trade apprentice on completion of the period of Apprenticeship Training in his establishment nor shall it be obligatory on the part of the Apprentice to accept an employment under the employer.